

Date: _____

Applicant's name (last, first) _____

INTERNSHIP APPLICATION COLORADO REPTILE HUMANE SOCIETY



Please submit a cover letter, resume, letter of recommendation from an employer or professor, and internship application. They can be emailed to volunteer@corhs.org, faxed to 303-776-5206, or mailed to:

Colorado Reptile Humane Society
Attn: Summer Intern Program
13941 Elmore Road
Longmont, CO 80504

All applicants must be 18 or older. All applicants must have reliable transportation. Summer internship positions run May through August. All positions are full time (30-40 hrs/wk) and on a volunteer basis.

Name: _____

Address: _____

Home telephone: _____ Work/other phone: _____

Best time/# to reach you: _____

Email address: _____

(CoRHS communicates primarily via email. Please check your account often!)

How did you hear about our available positions?

- CSU Ft. Collins CU Boulder Metro State
- Boulder Camera Ad Friend/word of mouth CoRHS website
- Other _____

Please check the shifts/days you are available to work:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
am							
pm							

Date: _____

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References: Business references are preferred. Please do not include relatives or personal friends.

Reference				Reference					
Street Address		City	State	Zip	Street Address		City	State	Zip
Phone		Job Title		Phone		Job Title			
How Acquainted and For How Long				How Acquainted and For How Long					

Reference				Reference					
Street Address		City	State	Zip	Street Address		City	State	Zip
Phone		Job Title		Phone		Job Title			
How Acquainted and For How Long				How Acquainted and For How Long					

Education & Training: Please include name, street, city, state and zip code for each school (include college, high school, and additional training).

School	City/State	# years completed	Degree(s) completed	Type of Course/Major

Additional Questions:

Why do you want to be an intern at Colorado Reptile Humane Society?

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What strengths do you think you would bring to our organization?
Please describe any previous animal experience that you have had:
What has been your favorite past job, and what did you like about it?
What didn't you like about your previous jobs?
At CoRHS we understand that everyone has occasional emergencies and illnesses, but it is critical for us to have reliable staff who can commit to all of their shifts for the entire intern period. Vacation days are only allowed if you are able to arrange coverage by another staff member, which can sometimes be difficult. Do you think our policies in this area will be a problem for you? Also, do you have any plans for trips/vacations that we should know about? (Planned vacations will not necessarily affect candidate selection.)

Applicant's Statement:

All of the information I have supplied in this application is a true and complete statement of the facts, and if employed, any false statements or omission could result in immediate dismissal. I authorize you to contact all of my previous employers or references for full information regarding my employment history.

Signature _____

Date _____